

We are pleased to announce walk-in interviews 2026 job notification announced by Jeppiaar Institute of Technology, Sriperumbudur, Chennai, Tamilnadu for the academic year: 2026-2027..

WALK-IN INTERVIEW ANNOUNCEMENT

□ **Date:** 16/09/2026 TO 20/09/2026

☑ **Time:** 10am

□ **Venue:** Jeppiaar Institute of Technology,
Kunnam, Sunguvarchathiram,
Sriperumbudur-631604.

Job Openings: Non Teaching

Post Date: 15.09.2026

Hiring Organization: Jeppiaar Institute of Technology

Organization Profile: Established in 2011, the Jeppiaar Institute of Technology, runs under Jeppiaar Remibai Educational Trust, imparts education beyond engineering and management. It is Autonomous and NAAC with A+ grade and NBA accredited institution, affiliated to Anna University, Chennai.

Non-Teaching Vacancies:

- **Community Radio Co ordinator/RJ**
- **Residential Hostel Warden –Male/Female (Immediate Joining)**
- **Residential Hostel Attender Male (Immediate Joining)**
- **Lab Instructor (Physics) (Immediate Joining)**
- **Accounts Assistant (Tally Knowledge)**
- **Year Incharges (Male & Female)**
- **Canteen Master/Supplier**
- **Security Male and Female**
- **College Attender**

Non Teaching Warden:Roles & Responsibilities:

- Supervise daily hostel activities and maintain discipline among students.
- Ensure safety and security of hostel residents.
- Maintain hostel attendance and movement records.
- Handle student grievances and provide necessary support.
- Monitor cleanliness, hygiene, and maintenance of hostel premises.
- Coordinate with housekeeping, security, and mess staff.
- Ensure students follow hostel rules and regulations.
- Conduct regular room inspections.
- Handle emergency situations and inform higher authorities when required.
- Maintain records related to hostel occupancy and leave permissions.
- Organize hostel meetings and communicate important instructions to students

- Coordinate with parents regarding student welfare when necessary.

Qualification:

- Any Degree / Postgraduate Degree preferred.
- Experience in hostel administration is an added advantage.

Candidates Profile:

- Good Communication Skills
- Faculty who can successfully execute R&D and Consultancy will be considered.
- e Added Courses will be preferred.

Pay Scale: As per norms

Organization website: www.jeppiaarinstitute.org

We request you to bring the following Originals and photocopies of your testimonials.

- ☐ Updated Resume
- ☐ Passport Size Photos
- ☐ Aadhar Card (Original + Xerox)
- ☐ PAN Card (Original + Xerox)
- ☐ SSLC / 10th Certificate
- ☐ HSC / 12th Certificate
- ☐ UG Degree Certificate
- ☐ UG Mark Sheets (All Semesters)
- ☐ PG Degree Certificate
- ☐ PG Mark Sheets (All Semesters)
- ☐ Experience Certificate & Payslips

Email Address: hr@jeppiaarinstitute.org

Contact Number: 8270113553 **Kavitha V - HR MANAGER**

Contact Address:

Jeppiaar Institute of Technology,
Sunguvarchatram,
Sriperumbudur,
Chennai – 631 604,
Tamil Nadu, India.

Authorized person Signature

HR MANAGER
Jeppiaar Institute of Technology (Autonomous)
Kunnam, Sunguvarchatram, Sriperumbudur, Tamil Nadu.