



Campus : At Village - Narayansoso,
Near Angara Block Office,
Ranchi-Purulia Highway, Angara,
Ranchi - 835103, Jharkhand
info@ushamartinuniversity.com &
registrar@umu.ac.in

Ref No : umu/R/09-26/913

Date : 29/09/2026

Job Title: OL/ ODL Faculty

Department: Centre for Distance and Online Education (CDOE)

Number of Vacancies: As per University and Programme Requirements

Programmes: BBA, MBA, BCA and MCA\

Required Specializations: Finance, Marketing and Human Resource (HR) in MBA

Qualification:

Essential: UGC-NET and/or Ph.D. in the relevant discipline from a recognized University / Institution, with relevant postgraduate qualification.

Desirable: Relevant teaching / academic / industry experience. Experience in Open and Distance Learning (ODL), Online Learning, LMS-based teaching, digital content development, and course design will be preferred.

Key Responsibilities / Duties:

1. Deliver academic content for ODL / online programmes and support effective learner engagement.
2. Prepare, review and update course materials and E-Learning Materials (ELM).
3. Develop digital learning content, presentations, recorded lectures and other online learning resources.
4. Design and develop courses in accordance with programme and academic requirements.
5. Use LMS and other digital platforms for course delivery, learner support and academic activities.
6. Participate in academic coordination, assessment-related activities and other duties assigned by the University.
7. Ensure quality, accuracy and timely delivery of ODL academic resources.

Experience (Preferred): Candidates with strong academic and digital aptitude may apply; prior teaching, academic, ODL/online, LMS, content-development or relevant industry experience preferred.

Interview Process: Online/Hybrid mode interview will be conducted only for shortlisted candidates

Job Location: Ranchi

Pay Scale: As per University Norms

Apply Mode: Email at careers@umu.ac.in

Last Date to Apply: 9th October 2026

College Website URL: umu.ac.in

How to Apply: Interested candidates should send their letter of interest and detailed resume (soft copy) to careers@umu.ac.in with the subject line:

- Application for the post of OL/ ODL Faculty

Postal Address with Contact Number: Usha Martin University, At Village Narayansoso Block Office Ranchi – Purulia Road, Highway, Angara, Jharkhand 835103

Authorized Person Signature with Seal

Registrar

कुल सचिव

Usha Martin University

उषा मार्टिन विश्वविद्यालय

Ranchi-835103/रांची-835103

CITY OFFICE : Room No. 309, 310, Hari Om Tower, 3rd Floor, Kalpur, Ranchi, Jharkhand