

Dr. Janet Mary Coates
PRINCIPAL

College Name: East Point College of Higher Education (EPCHE)

College Profile: East Point College of Higher Education (EPCHE) was established in the year 2004 by M. G. Charitable Trust, Bangalore. The College is located in the eastern part of Bangalore at Bidarahalli, Virgonagar Post, off Old Madras Road. It is at an 8 km distance from K R Puram, Bangalore.

Salient features of EPCHE:

- The college is affiliated to Bengaluru North University (BNU), approved by AICTE and Government of Karnataka, EPCHE offers a diverse range of undergraduate, postgraduate programs in Management, Computer Applications and Commerce setting a benchmark for quality education.
- The institute offers UG & PG programmes like BBA, BBA(Aviation), BCA, BCOM, MBA, MCA & MCOM
- Students Graduated from EPCHE have been positioned in many reputed firms nationally as well as International. The academic strength of EPCHE is reflected in excellent results and top line placement. Faculty will experience a conducive and constructive work environment to strengthen their career.

Job Title: Head of Department

Department:

- BBA
- BCA

Position Overview:

The Head of Department (HoD) for BBA & BCA will provide strategic academic leadership, foster excellence in teaching and research, and ensure high standards of professional education. This role involves curriculum oversight, faculty development, student outcomes, coordination between departments, and alignment with regulatory and accreditation bodies.

Qualifications & Experience:

- **Essential:** Ph.D. in Management / Business Administration / Computer Applications / relevant discipline.

- Minimum of **10+ years** of total experience in higher education, including teaching and administrative / leadership roles.
- Demonstrated experience in heading or coordinating academic units (department / division).
- Strong record of research and publications.
- Familiarity with regulatory frameworks, accreditation bodies, and academic governance.

Key Responsibilities:

- Lead, manage, and develop all academic activities for the BBA & BCA departments.
- Oversee curriculum design, review, and continuous improvement to keep pace with industry trends and regulatory requirements (UGC, AICTE, etc.).
- Ensure high-quality teaching, assessment, and learning outcomes.
- Manage faculty recruitment, mentoring, evaluation, and professional development.
- Plan and allocate resources (staff, infrastructure, budget) for department operations.
- Oversee student academic performance, placements/internships, student counselling & career guidance.
- Maintain regulatory compliance, accreditation readiness, and quality assurance processes.
- Engage in academic research, publications, and conferences; encourage faculty and students to do the same.
- Foster collaborations with industry, other academic institutions, and alumni.
- Conduct departmental meetings, prepare reports, and contribute to institutional strategy.
- Uphold standards of discipline, ethics, and academic integrity.

Job Location: Bidarahalli, Bangalore, Karnataka

Pay Scale: As per AICTE / government norms

Apply mode: Email

College website URL: www.eastpoint.ac.in

How to Apply: Interested and Eligible candidates are requested to send their application with a scanned copy of all necessary certificates and passport size photograph to the following Email Address.

Email Address to apply: hr.ta@eastpoint.ac.in / hr@eastpoint.ac.in

Postal Address with contact Number: Jnanaprabha Campus, Virgo Nagar Post, Bidarahalli, Bengaluru, Karnataka 560049, Ph no: **88007 14363, 82961 58657**


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 Jnanaprabha, # 147, Bidarahalli,
 Virgonagar Post, Bengaluru - 560 049.