



Dr. M.S. Mohamed Jaabir
Principal

Ref. No.: MSCAS/Advt./2026-27/002

FACULTY & STAFF RECRUITMENT 2026-2027
Mohamed Sathak College of Arts and Science, Chennai
Applications Invited for Teaching and Non-Teaching Positions

Date: 09-06-2026

Mohamed Sathak College of Arts and Science (MSCAS)

13, Semmozhi Salai, Sholinganallur,
Chennai - 600 119, Tamil Nadu, India

About the Institution

Established in 1991 under the aegis of the Mohamed Sathak Trust, Mohamed Sathak College of Arts and Science (MSCAS) is a premier institution of higher education affiliated to the University of Madras. Located in the heart of Chennai's rapidly developing IT Corridor, the institution has grown into a vibrant academic community offering Undergraduate, Postgraduate, Research, and Professional Programmes across Arts, Science, Commerce, Management, Computer Applications, Social Sciences, Media Studies, and Life Sciences.

With a legacy of over 35 years in higher education, MSCAS is committed to academic excellence, research, innovation, industry engagement, entrepreneurship development, and holistic student growth. The institution serves more than 3,500 students and is supported by a dedicated team of experienced faculty, researchers, and administrative professionals.

The College continuously strives to create a learner-centric environment through technology-enabled teaching, research-driven education, industry collaborations, skill development initiatives, internationalization efforts, and strong placement support.

Position: Head of the Department (HOD)

Departments

- B.A. Public Administration
- B.Sc. Mathematics with Computer Applications

Qualification

- M.A. / M.Sc. with Ph.D.
- NET / SET qualification preferred
- Strong academic and administrative experience

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+91 99400 04503

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Position: Assistant Professor

Departments

- Business Administration
- B.A. Public Administration
- B.Sc. Mathematics with Computer Applications
- Commerce
- English
- Tamil
- French
- Hindi
- Chemistry
- Computer Science
- Computer Science with Artificial Intelligence
- Computer Science with Data Science
- Home Science - Clinical Nutrition & Dietetics
- Psychology
- Visual Communication

Required Qualifications

- Ph.D., Master's Degree, and Bachelor's Degree with First Class in all preceding degrees
- NET / SET / SLET qualification preferred
- Excellent academic record

Position: Librarian

Qualification

- MLIS with NET / SET
- Ph.D. preferred

Position: Lady Physical Director

Qualification

- Master's Degree with a minimum of 55% marks in Physical Education or Sports Science
- Relevant experience preferred

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Position: Personal Assistant (PA) to the Principal

Qualification

- Any Bachelor's Degree with proficiency in English and Computer Applications
- Experience in secretarial work, office administration, and correspondence management preferred

Experience

- Minimum 2-5 years of relevant experience in an educational institution or corporate office

Skills Required

- MS Office proficiency
- Drafting official communications
- Scheduling and coordination
- Record maintenance
- Excellent interpersonal and communication skills

Candidate Profile

- Must satisfy UGC and University of Madras norms wherever applicable
- PG & PhD degrees should be in the relevant discipline
- Strong communication and interpersonal skills
- Commitment towards teaching, research, and institutional growth
- Ability to mentor and guide students effectively
- Dedicated and student-friendly professionals preferred

Desirable Attributes

In addition to the prescribed academic qualifications and teaching competencies, candidates possessing the following attributes will be given preference:

Student Development & Campus Engagement

- Demonstrated involvement in co-curricular and extra-curricular activities at the institutional level.
- Willingness and aptitude to coordinate student clubs, professional associations, cultural activities, leadership programmes, entrepreneurship initiatives, and student development forums.
- Experience in guiding or coordinating National Service Scheme (NSS), Youth Red Cross (YRC), Red Ribbon Club (RRC), NCC, community outreach programmes, extension activities, and social responsibility initiatives.
- Commitment to mentoring students and contributing to their holistic development beyond the classroom.

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Consultancy, Industry Connect & Innovation

- Prior experience in discipline-specific consultancy assignments, industry collaborations, corporate training, skill development programmes, or professional services.
- Candidates with the potential to develop consultancy activities, establish industry-academia partnerships, and facilitate experiential learning opportunities will be preferred.
- Ability to initiate value-added courses, certificate programmes, incubation activities, entrepreneurship development initiatives, and professional networking opportunities.

Research & Project Development

- Experience in research, publications, patents, funded projects, consultancy projects, and innovation-driven activities will be considered an added advantage.
- Candidates with the potential to secure research grants, undertake sponsored projects, establish research collaborations, and contribute to the institution's research ecosystem are strongly encouraged to apply.
- Ability to guide student research projects, promote interdisciplinary research, and contribute towards publications in reputed journals will be highly valued.

Institutional Contribution

MSCAS seeks faculty members who view themselves not merely as teachers, but as academic leaders, mentors, researchers, innovators, and contributors to institutional growth. Candidates who can actively participate in accreditation, ranking initiatives, quality assurance processes, outreach activities, alumni engagement, and strategic development of the institution will be preferred.

Job Location

Chennai, Tamil Nadu

Pay Scale

Attractive salary and benefits for deserving candidates.

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MOHAMED SATHAK COLLEGE OF ARTS AND SCIENCE



(Sponsored by Mohamed Sathak Trust) | Approved by AICTE | UGC | Affiliated to University of Madras
(A Muslim Minority Institution), An ISO 9001:2015 Certified Institution, | Sholinganallur, Chennai - 600 119.

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Mode of Application

Interested and eligible candidates are requested to send their updated resume along with scanned copies of educational certificates, experience certificates, and a recent passport-size photograph to:

Email: hr@mscartsandscience-edu.in

Contact Address

Mohamed Sathak College of Arts and Science
No. 13, Medavakkam Main Road,
Sholinganallur,
Chennai - 600119, Tamil Nadu, India

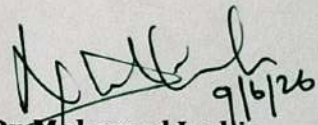
Website: www.mscartsandscience-edu.in

Last Date for Receipt of Applications

30 June 2026

Copy to:

Administrative Office,
IQAC,
College Website,
Office File


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